



Agata Ratkovská-Cisneros

+1 (929) 530-6077

agata@orinoco-studio.com

Graphic designer and visual artist.

education

2017- 2022

Bachelor's Degree with Diploma.
Art with specialization in digital
media and graphic design.

Warsaw School of Arts

CERTIFICATIONS

Foundations of User Experience (UX) Design
(in progress)
Google • 2025

Built foundational knowledge in UX design,
including user research, wireframing, and
prototyping to create user-centered solutions.

Project Management Principles and Practices
University of California, Irvine • 2024

Completed a project management course with
top marks, independently developing and
executing a full project from initiation to closure
while applying skills in planning, risk manage-
ment, budgeting, scheduling, team leadership,
and performance evaluation.

visual art skills

Adobe Creative Suite/ ProCreate/ Figma

Creation & realisation
Ideas & inspiration
Print & poster
Packaging
Branding
Research & concept
Illustration & drawing
Logo design
Event branding
Art direction

work

collaborating since 2019

Graphic designer

Foundation of Social Education, Warsaw

2019 until now

Freelance graphic designer

2017-2022

Barista, Maestro & Assistant Manager

Green Caffè Nero

languages

Polish	Native
English	Full professional proficiency
Slovak	Pretty good (have to work on it)
Spanish	Would like to learn

communica- tion skills

I value open communication & honest feedback

Discussion & brainstorming
Ideas exchange
Real listening & empathy
Good communication & availability
Problem solving & easy-going
Maintaining relationships & contacts

off work

Interests

Art history, art of Polish poster, ancient culture;
Sculpture, pottery, screen printing;
Traditional graphic design, typography;
Good cinema, books, drawing, paper, coffee.

not my cup of tea

Dishonesty & ignorance
Finance & administration
Closed-mindedness

CURRICULUM VITAE

work experience

Graphic designer, Foundation of Social Education

Spreading awareness about public health.
Healthcare · Lifestyle · Personal health · Education · Fundraising · Mental health · Events

- Adobe Creative Suite
- Illustrator
- inDesign
- Photoshop
- ProCreate

- Art directing and creating branding for events, including curating color schemes, logo designs, and illustrations. Maintaining the production with contractors and budgeting teams. I gained a lot of confidence from the freedom of producing the project from start to finish and getting client's needs and requirements met. I was able to implement my own vision, ideas, and personality into projects while staying within client's guidelines.
- Creating logos and brochures for different campaigns within the foundation to help reach the targeted audiences. Standing out from the crowd with distinctive graphics, typography and color. I honed my skills in print design and prepress and learned how to operate on the more technical side of projects, understanding and directing the whole process from the idea to the resolution.
- Colorful sticker design and copyright to help facilitate recognition of the brand while honoring the cause.
- Print preparation for various projects and materials, working directly with contractors.

Freelance Graphic Designer, self employed

Helping brands grow through eye-catching designs.
Instagram · Lifestyle · Illustrations · Art direction · Brand design · Print

- On-boarding and off-boarding clients with 1:1 meetings.
 - Designing brands with art direction, logo suite, color palettes and font kits.
- Providing clients with professional designs, using Adobe Creative Suite.
- Creating social media designs for platforms like Instagram to keep clients on brand and providing them with wide variety of templates across different media, making it accessible for editing in Canva.
 - Great understanding of color theory, typography and composition. Knowledge of current design trends.
 - Preparing estimates and invoices, managing finance and project managing, including time, quality and cost.
- Making sure the stakeholders involved, organising meetings and upkeeping communication.
- Creating digital illustrations and designs for brand merchandise.
 - Carefully curating collaboration process for the clients to be as pleasant and seamless as possible, keeping it professional and personal to leave great impression and secure future projects.

Barista, Shift Leader, Maestro & Assistant Manager, Green Caffe Nero, 5 years.

Retail · Food · Coaching · Leadership · Scheduling · Training · Finances · Inventory

- Proficient in operations in retail, building customer relationships, and maintaining great communication and teamwork.
 - Excellent knowledge of coffee and coffee culture.
 - Training new talent on food and beverage preparation, latte art and milk frothing.
 - Maintaining coffee machine and grinders.
 - Managing the schedule for the team of 8+ people, delegating tasks for 4+ people at the same time, great time and resource management throughout shifts.
 - Managing cash and helping with financial closing of the month.
 - Preparing training materials for current and new employees, introducing new products and procedures.
- Ensuring food safety and protocols.
- Setting the sales targets and ensuring they were met.
 - Planning and placing orders daily and weekly accordingly to sales and store's needs for the inventory while maintaining low missing margins.
 - Carrying out biweekly and monthly inventories and month closings.
 - Helped with hiring and introducing new talent.

I learned how to be an empathetic and trustworthy leader, how to keep up good spirit in the workplace, and maintained professional and mutually beneficial relationships with my coworkers.